



**WJFF Radio Catskill Board of Trustees
Meeting Minutes of the Executive Committee
November 25th, 2025 at noon**

Meeting Location (Online Meeting)

Approved on: 12/8/25

Committee Members Present: Don Almquist, Amy Brightfield, Katie Childs, Jill Fruchter, Leif Johansen, Pete Madden

Staff Present: Mimi Bradley

Members of the Public Present: none

A quorum being present, Pete Madden called the meeting to order at 12:01pm.

Mimi told the executive committee that we were told yesterday that the Station was awarded the Bridge Fund grant funding in the amount of nearly \$168,000. 60% of the funding will be received before the end of the year, with the remainder coming next year. This is incredibly exciting and a huge relief. Pete thanked Mimi for all her work in securing the funding.

Katie told the board, that this now puts the Station with a surplus of approximately \$100K for 2025. This will give us a surplus in the 2026 budget, rather than a deficit. Katie had asked Tim and Mimi where we should increase spending the budget, where we had been cutting since the recession. The top list items were: adding to our mailing budget, bringing up promotion and publicity, increase the budget on the Annex building repairs, and to increase the hours of the Radio Operations & Production Coordinator beyond what was budgeted because his work scope has grown.

There was a discussion of the state of Annex “white building”, its’ purpose and work needed, and if there were any grants to offset the costs.

There was discussion of the additional payroll expense and the additional work being done, and how we can offset the cost.

Katie reiterated that this is going to have to be a flexible budget.

Our net operating surplus for 2026 with these changes would be \$8500. Katie said we need to continue to think wisely about our expenses against a growth plan, given the windfall of the Bridge Fund.

MOTION that the Executive Committee approve the revised 2026 budget with updated revenue and expense as a result of receiving the Public Media Bridge Fund grant to share with the full board for approval (Childs/Fruchter)

In Favor: Don Almquist, Amy Brightfield, Katie Childs, Jill Fruchter, Leif Johansen, Pete Madden

Opposed: none

Katie then shared a forward looking organizational chart and led a discussion with Pete of how the Station's organizational structure could develop in the next 3-5 years and what we would need to do to support the needs of staff as we grow to meet our strategic goals and continue to service our community and make a sustainable newsroom oriented, editorial infrastructure.

MOTION to adjourn at 12:53pm (Madden/Johansen)

Submitted by Donald Almquist